



SOFTWARE



# B2W TRACK

**FIELD TRACKING & ANALYSIS ELEMENT**  
Features Overview

*B2W Software empowers and inspires heavy civil construction companies to win more work and complete it more profitably. The company's ONE Platform connects resources, workflows and data and includes advanced, unified elements to manage estimating, scheduling, field tracking, equipment maintenance, data capture and business intelligence.*



B2W Track is a web and mobile solution for recording, communicating and analyzing job progress on a daily basis. The easy-to-use software application enables construction companies to control costs and make better decisions based on accurate, up-to-date information from the field on production, labor, materials and equipment.

### **TRACK PROJECTS TO PROFITABILITY WITH STREAMLINED FIELD DATA CAPTURE AND REAL-TIME VISIBILITY**

- Easy, immediate capture and communication of field performance
- Faster and smarter, data-driven adjustments to field operations
- Advanced mobile tablet functionality including logs, timecards, electronic sign-off and dashboards
- Unified with B2W Schedule and Maintain
- Direct connectivity to accounting/ERP systems, eliminating errors and redundant data entry



SOFTWARE

## Field Logs

Field Logs are daily reports used to record information about the type of work that was done, the employees who performed the work, the equipment used, and materials that were delivered and consumed. Field employees can create, edit and submit Field Logs to track daily progress on jobs and record the use of labor, equipment, and materials, as well as trucking, subcontractors and miscellaneous resources. Field Logs can be created from a blank template, or by copying from a previous Field Log or B2W Dispatch to save time and effort.

FEATURE	DESCRIPTION
<b>Customizable Content</b>	Customize your Field Logs to include the information that is most valuable to your organization or individual business unit. Starting with a Field Log template that is organized in discrete sections, you decide which sections to include and how you would like them to appear.
<b>Multiple Jobs</b>	Add one or multiple jobs to your Field Logs, with the ability to assign job-specific properties such as unique labor and equipment rates.
<b>Estimate Items</b>	Include estimate items from your job estimate on Field Logs in order to view and compare estimated versus actual quantities and manage each job based on its estimated budget.
<b>Job Progress Tracking</b>	Track daily progress on jobs by recording both production quantities and production hours, and comparing these against the job estimate to assess current production status.
<b>Production and Overhead Tracking</b>	Specify multiple tracking accounts, including both production accounts and overhead (non-production) accounts, for detailed tracking on each job. Overhead accounts might include items such as mobilization, lunch, safety meetings, per diem, etc.
<b>Employee and Equipment Hours</b>	Track employee and equipment hours by job and account, with the option to include regular time, over-time, and double-time for employees, as well as operating, idle, and repair time for equipment to allow for precise accounting of all hours reported.
<b>Materials</b>	Track materials on the job as they are delivered and used, including associated costs.
<b>Trucking, Subcontractors and Miscellaneous</b>	Add Trucking, Subcontractors and other items to your Field Logs based on your unique business needs.
<b>Billable Quantity Tracking</b>	Keep job billing on track by monitoring billable quantities in Field Logs as production work progresses.
<b>Custom Properties</b>	Include additional information on your Field Logs with the use of custom properties that you define. For example, a custom property for weather conditions might allow field employees to quickly indicate the day's weather on the Field Log.
<b>Attachments</b>	Add attachments such as photographs, diagrams, surveys, and other documentation pertinent to a day's work to a Field Log, along with a description for each attachment.



## SOFTWARE

FEATURE	DESCRIPTION
Notes	Use notes fields in each section of a Field Log to include additional information that field employees may need to communicate regarding the day's work.
Automatic Error Checking	Minimize data errors with automatic error checking performed when a user attempts to save or approve a Field Log. Field Log checks can detect missing data or potential errors, as well as notify users so errors can be corrected prior to submitting the Field Log. Automated actions to ignore the condition, display a warning, or require correction can be customized for your overall organization or individual business unit.
Performance Summary	Quickly determine both your daily and to-date performance via a customizable summary view of resources utilized and their costs in comparison to estimated resources and costs.
Mobile Tablet Application	Empower your field employees with anywhere, anytime access to create, modify, and submit Field Logs from Apple iOS or Android tablet devices with B2W Software's Mobile App. Online and offline modes allow employees to remain productive when Internet access is unreliable or unavailable.
Copy from Dispatch to Create Field Log on Tablet	Save time by creating new field logs using the data available in Dispatch. Instead of creating each field log from scratch, select the Copy from Dispatch option to add jobs, employees, and equipment to your new field log automatically.
Exclude Zero-Cost Labor Types from Field Logs	Limit the available labor types on your field log to only labor types that have costs associated with them in a job's labor rate class. Reduce the risk of error by only showing relevant labor types based on the jobs being worked on.
Employee Labor Rate Class on Field Logs	Apply labor rates based on the tasks performed by each employee, with the option of selecting a labor rate class for each employee that may be different from the one selected on a job.
Assign Labor Rate Classes on Jobs, Assign a Set of one or more Labor Rate Classes to a Job, and Limit the Selection of Labor Rate Classes on Field Logs	Assign a set of Labor Rate Classes to a Job in B2W Track, which allows appropriate labor rates to be applied based on what is relevant to each individual job.



SOFTWARE

## Repair Requests

Repair Requests provide a direct link from B2W Track to B2W Maintain, which streamlines work order scheduling for equipment repairs and preventative maintenance programs. Repair Requests allow employees in the field to report needed repairs on equipment so that repair work can be scheduled and performed. Field employees can create and submit repair requests in real time right from the job site, eliminating potential delays in reporting issues and minimizing equipment downtime.

FEATURE	DESCRIPTION
<b>Repair Requests Listing</b>	Quickly see your equipment resources and associated Repair Requests, with the ability to filter the listing by criteria such as Open Requests or Recently Used Equipment. Add a Repair Request to an equipment resource from the listing, while avoiding duplicate requests by seeing instantly if a similar request already exists before submitting a new one. Easily access the status of Repair Requests from the field or the office to see if requested repairs have been scheduled or completed, or to view comments regarding status updates.
<b>Real-time Search</b>	Find specific equipment resources and Repair Requests using the real-time search capability.
<b>Custom Types and Priority Levels</b>	Tailor your Repair Requests to your individual business needs by creating unique request types and priority levels.
<b>Notes</b>	Use the notes field on a Repair Request to include additional information regarding the request, such as a field diagnosis of a problem, a list of items to be addressed, or a description of how equipment damage occurred.
<b>Comments</b>	Enable real-time communication between the field and the shop with comments on a Repair Request. For example, comments might be used to provide follow up information about the request from the field, or to provide a progress update from the shop.
<b>Attachments</b>	Add attachments such as photographs or accident reports to a request, along with a description.



SOFTWARE

## Reports

B2W Track includes the powerful reporting, dashboards, and export capabilities available throughout the B2W ONE Platform.

FEATURE	DESCRIPTION
Examples of Track Reports	<ul style="list-style-type: none"><li>• Account Labor Summary</li><li>• Customer Labor Summary</li><li>• Employee Hours Detail</li><li>• Employee Hours Summary &amp; Weekly Summary</li><li>• Equipment History Report</li><li>• Equipment Hours Summary</li><li>• Field Log Listing</li><li>• Field Log Notes Summary</li></ul>
Examples of Dashboards	<ul style="list-style-type: none"><li>• Field log performance Hours Summary Dashboard</li><li>• Foreman Home Page Production Dashboard</li><li>• Job Account Production and Cost Dashboard</li><li>• Job Cost Dashboard</li><li>• Job Production Dashboard</li><li>• Manager Home Page Cost Dashboard</li><li>• Manager Home Page Production Dashboard</li></ul>
Export Reports and Dashboards	Export any report and choose from various file formats: XML, CSV, TIFF, PDF, Web Archive, and Excel
T&M Sign-off Report Options	Choose which information to show or hide on your T&M sign-off reports: T&M price information, T&M account notes (from job or field log), company signature.



SOFTWARE

## Integration

B2W Track was built and designed to integrate with industry leading accounting solutions and is networked with B2W Estimate.

FEATURE	DESCRIPTION
<b>B2W Operational Suite and B2W Estimate Networked</b>	Quickly receive estimated jobs from B2W Estimate directly into the B2W Operational Suite.
<b>Vendor &amp; Subcontractor information from B2W Estimate to B2W Track</b>	Transfer information about selected Vendors, Subcontractors, and Trucking Subcontractors on Jobs from B2W Estimate into B2W Track, providing the ability to: <ul style="list-style-type: none"><li>• Access vendor and subcontractor information on Jobs in Track</li><li>• Auto-add vendor and subcontractor unit costs onto Field Log; Unit costs based on vendor or sub's quoted prices in Estimate</li><li>• Filter when adding vendors and subcontractors to Field Logs in Track.</li></ul>
<b>Send Detailed Field Production Information to Accounting Solutions</b>	B2W Track supports exporting detailed field production information to a file which may be imported by accounting software such as ComputerEase, Dexter & Chaney, Explorer, Foundation, Jonas, Sage, QuickBooks, Viewpoint, and more.
<b>Import Job Information</b>	Import job and change order information into B2W Track from a CSV file or even accounting solutions like Viewpoint.
<b>Import Resources</b>	Import employees, equipment, rate classes for equipment or labor, labor types, materials, and more into B2W Track from a CSV file or even accounting solutions like Viewpoint.
<b>True Up of Job Costs</b>	Run a true-up to align job costs, production quantities, and hours data in B2W Track with actual costs reported in your accounting software. <ul style="list-style-type: none"><li>• Import actual costs, quantities, and hours from accounting (via CSV file import)</li><li>• Automatically apply true-up adjustments to jobs by cost category (i.e., labor, equipment, materials, etc.)</li></ul>